



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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DIRECTORS

JAN SHRINER
President

THOMAS P. MOORE
Vice President

HERBERT CORTEZ
MATT ZEFFERMAN

Board of Directors
Executive Committee Meeting
Marina Coast Water District
February 9, 2021 at 11:00 a.m.

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the February 9, 2021 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85683873591?pwd=WlhwOWxaVmVleEMwMTdqeTBRQVVMDz09>

Password: 020942

To join via phone: 1-669-900-9128

Webinar ID: 856 8387 3591

Password: 020942

Committee Members

Thomas P. Moore

Jan Shriner

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Roll Call
2. Public Comment on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the January 12, 2021 Meeting
4. Discuss the Draft Agenda for the February 16th Board Meeting
5. Discuss Revising the Sewer Flow Report Format
6. Discuss Adding Information to the Billing Regarding Financial Assistance
7. Discuss Developer Account Update Processes
8. Discuss Joint City District Committee Composition
9. Identify Agenda Items for the Next Committee Meeting
10. Committee Member Comments
11. Adjournment

Draft Minutes
Executive Committee Meeting

January 12, 2021

1. Call to Order:

The January 12, 2021 Executive Committee meeting was called to order at 11:03 a.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner, and Vice President Moore
- Staff: Derek Cray, Roger Masuda, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There were no comments made.

3. Approve the Draft Minutes of the December 8, 2020 Meeting:

Vice President Moore made a motion to approve the minutes of December 8, 2020. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Moore, Shriner), 0-Noes, and 0-Absent.

4. Discuss Draft Agenda for the January 20th Board Meeting:

Mr. Cray reviewed the draft agenda for the January 20th Board meeting. The Committee members asked clarifying questions and asked to have an item at the next meeting regarding formats for Sewer Flows. Mr. Masuda suggested adding an item to the Consent Calendar to appoint the Interim General Manager as a Deputy Secretary.

5. Discuss Revising the Board Appointment Application for Vacancies on the Board:

Vice President Moore inquired about the order of interviews for the Board vacant seat and how the interviews should take place. Discussion followed. The Committee reviewed the list of proposed questions for the application, and agreed on seven questions for the application to include: 1) Why are you interested in applying for the current vacancy on the District's governing Board of Directors; 2) What do you think the priorities should be for the Marina Coast Water District board over the next two years; 3) Tell us what you know about the Sustainable Groundwater Management Act and its implications for MCWD; 4) Marina Coast currently relies exclusively on groundwater-what do you think the next best sources of water should be; 5) What trusted sources do you use to find information regarding the District and Monterey County water issues; 6) Describe how your background contributes to the board, including any involvement you have had with local or regional water issues; and, 7) How would you be diplomatic, collaborative, and effective working with staff and the other Board members in furthering the efforts and importance of MCWD in the region? It was suggested to add wording to the application above the signature line to include a clause regarding penalty of perjury.

6. Consider Setting Special Board Workshop for Sexual Harassment and Brown Act Training:

The Committee agreed to hold a Special Board Workshop on March 1st for Sexual Harassment Training for Board members and management staff. Brown Act training would be held if needed.

7. Discuss Meeting Schedule for 2021:

Ms. Riso suggested moving the meeting day to the first Tuesday of the month so that staff would have more time to process any suggested changes to Board meeting items before the packet is distributed. The Committee members agreed to moving the meeting date to the first Tuesday of the month at 11:00 a.m., beginning in March 2021.

8. Identify Agenda Items for the Next Committee Meeting:

There were no requested agenda items other than the standing ones.

9. Committee Member Comments:

Vice President Moore thanked staff for their good work and encouraged everyone to stay safe. President Shriner thanked everyone especially after the challenging start to the new year.

8. Adjournment:

Meeting adjourned at 12:55 p.m.